

SARATOGA

F O R W A R D I N G C O . I N C .

140 EASTERN AVENUE, CHELSEA, MASSACHUSETTS 02150

T: 617 889 5500 F: 617 889 5508

IMPORTER SECURITY FILING WORKSHEET

#1 - Manufacturer Name and Address: Name Street Address 1 Street Address 2 City / State / Postal Code / Province Country Telephone	
#2 - Seller Name and Address: Name Street Address 1 Street Address 2 City / State / Postal Code / Province Country Telephone	
#3 - Buyer Name and Address: Name Street Address 1 Street Address 2 City / State / Postal Code / Province Country Telephone	
#4 - Ship To Name and Address Name Street Address 1 Street Address 2 City / State / Postal Code / Province Country Telephone	
#5 - Container Stuffing Location Name Street Address 1 Street Address 2 City / State / Postal Code / Province Country Telephone	
#6 - Consolidator Name and Address: Name Street Address 1 Street Address 2 City / State / Postal Code / Province Country Telephone	
#7 - Importer of Record Number (Not needed if Saratoga is your customs broker)	
#8 - Consignee Number (Not needed if Saratoga is your customs broker)	
#9 - Country of Origin Code (Not needed if Saratoga is your customs broker)	
#10 - Commodity HTS Number(s) (Not needed if Saratoga is your customs broker)	

#12 - Vessel Name/Voyage	
#13 - Master Bill of Lading	
#14 - Master BL SCAC Code	
#15 - AMS House B/L	
#16 - AMS House SCAC Code	
#17 - Foreign Port of Load	
#18 - Est Departure Date	
#19 - U.S. Port of Arrival	
#20 - Est Arrival Date	

Instructions: * Complete all fields in worksheet - Missing or incomplete fields may result in late or incomplete filing * Be certain to list the AMS House BL and the AMS House B/L SCAC code * The origin freight forwarder will be able to supply the AMS HBL Info * Send completed worksheet in addition to commercial invoice and/or packing list to isf@saratogaforwarding.com * You will receive a reply indicating the documents were received and any additional information that is needed for a compliant filing * The ISF documents must be received no later than 72 hours prior to cargo being loaded on the vessel otherwise filing may be considered late It is the Importer of Records responsibility to ensure the ISF is filed in compliance with the timeframe outlined in the ISF regulation. ISF Email Address: ISF@SARATOGAFORWARDING.COM Fax Number: 617-889-5508
--